



Terms of reference (ToR)

Reference: Moderation of elbarlament Second Regional Network Meeting in Erbil, Iraq

Project: Women Taking the Lead

1. About elbarlament/Women Taking the Lead

Elbarlament is a nonprofit, peacebuilding and democracy support organization with a strong focus on empowering women and youth. Elbarlament works in close cooperation with parliaments, governments, civil society actors, and international institutions, delivering projects and consulting services in German, English, French, and Arabic.

“Women Taking the Lead” (WTL) is a comprehensive 18-month project by elbarlament aimed at bolstering the political and social participation of women in Iraq. WTL is implemented by elbarlament as part of the SPACE Programme, funded by the German Government and supported by the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH.

2. Background:

The MENA region is experiencing intersecting peace and security challenges intensified by climate change, including resource scarcity, displacement, and environmental degradation, with disproportionate impacts on women and girls. Addressing the climate–peace nexus within the Women, Peace and Security (WPS) agenda requires coordinated regional spaces where women leaders can jointly strategize, align advocacy efforts, and influence policy responses that integrate gender equality, conflict prevention, and climate resilience.

Before that background, elbarlament is organizing a **second regional networking meeting between 29-30 March 2026 bringing together women from across the MENA region, including members of the MENA Women and Gender Constituency (WGC) as its core group of participants, discussing topics related to the WPS and climate nexus during a two days event in Erbil. The**

event will be held in a participatory format, combining discussions and networking activities to ensure interactive engagement.

This network meeting will serve as a platform to bridge the intersection of WPS, climate security, and peacebuilding by engaging active women from across the region in the field of WPS and climate, sharing best practices, and encouraging collective advocacy efforts.

3. Scope of Work

The Moderator will perform the following tasks:

Pre-Event Responsibilities

- Participate in coordination meetings with the organizing team to understand event objectives and session formats.
- Review background materials and develop session activities, guiding questions, and engagement techniques to stimulate discussion

During the Event

- Facilitate all plenary sessions and key discussions, ensuring smooth transitions between segments.
- Manage timekeeping to ensure sessions remain within allocated time slots.
- Encourage active participation from the audience through Q&A, polling, and interactive dialogue.
- Summarize key takeaways at the end of each session to ensure clarity and direction.
- Consult with the MENA WGC throughout the event to strengthen their organizational development, including advocacy skills, coordination, communication, and strategic positioning, ensuring that each session contributes to these goals.

Post-Event Responsibilities

- Provide a brief moderator's reflection report, summarizing key discussions, challenges, and recommendations.

5. Qualifications

The ideal candidate should possess:

- **Facilitation Expertise on WPS and Climate Security**
Proven experience moderating inclusive regional dialogues on the gender–climate–security nexus, ensuring meaningful participation and focused outcomes.
- **Strategic Support for Network and Organizational Development**
Ability to consult with and support the MENA Women and Gender Constituency (WGC) in shaping its strategy, positioning, and role within the broader MENA civil society and feminist landscape.
- **Advocacy and Capacity-Building Orientation**
Experience supporting collective advocacy on WPS and climate security, while integrating capacity-building elements such as policy engagement, project development, and resource mobilization.
- Fluency in English and Arabic .

6. How to apply:

Interested candidates are invited to submit a complete application package in one PDF file no later than **1 February 2026**. The application package should include:

- A **technical offer** consisting of an updated CV.
- A **financial offer** indicating the expected **daily professional fee**, inclusive of all applicable taxes.

Applications should be sent to: ali@elbarlament.org