

Job Opening: Website Editor (Iraq)

From April 2023, elbarlament is looking for

a Website Editor in Iraq (32 hours/week)

based in Iraq

Initially until February 2025

Job Description:

Elbarlament is a peacebuilding and democracy support organisation, with a special focus on empowering women and youth, promoting culture and protecting the environment. We follow a unique approach that integrates conflict sensitivity, cultural awareness and intersectionality. Elbarlament cooperates with parliaments, governments, civil society actors and international institutions, implementing projects and delivering consulting services. Our international and multilingual team is based in Berlin, Cologne and Erbil (Iraq). More information about our projects can be found on our website: <https://elbarlament.org/projects/>

The website editor will coordinate and produce the content on our online platform as well as social media channels on our new project in Iraq.

The tasks of the website editor include:

- Searching for and compiling relevant material and information about topics and trends around civic educations
- Coordinating the production of various contents, like publications/articles, videos and visual content as well as graphics for explanation of the content.
- Planning and releasing of the selected and received publications/articles for an online platform; after consideration of following criteria:
 - conflict sensitivity
 - Collected and received content shall be critically analysed and evaluated before publishing
 - Examination of selected content from other organisations
- Manage content across all platforms and track web analytics for SEO
- Supporting the content manager and working closely together
- Supporting the content manager in creation of content across all platforms

What we offer you:

- A competitive remuneration

- A diverse and dynamic team
- Active participation in interesting and innovative projects
- The opportunity to actively shape work processes at elbarlament
- Flexible working hours and remote working options (after consultation with the management)

Requirements:

- University degree (Bachelor or comparable degree), preferably in journalism, social sciences or humanities, or a previous experience in the field of civic education
- Highly computer literate and admin-management skills
- Proven expertise in releasing digital publications/articles and other content
- Proven experience in graphic design software, like Canvas or similar
- Proven experience in text, graphic and video editing
- excellent and professional writing command of standard Arabic (Fusha)
- Gender and conflict sensitivity
- Excellent communication skills in English and Arabic
- Very good knowledge of the Iraqi political and social context
- Availability to travel within Iraq

Selection procedure:

Please send us your letter of motivation, CV and written examples of your previous works in one file (pdf) electronically by **17 March 2023** to recruitment@elbarlament.org. We are screening the incoming applications on a rolling basis.

Indicate in the E-Mail header following: Application as content manager. If you have questions concerning the application or technical matters, please get in contact with Mr. Salomo (salomo@elbarlament.org).

Applicants should be available for an interview between 20 and 24 March. The interviews will be held virtually. The expected starting date is 1 April or 1 May 2023.

Please do not send your documents by post. Only applications sent electronically to the abovementioned email address can be considered. Due to the expected high number of applications, we will only contact those candidates who are invited for an interview.