Job Opening: Content and Communication Manager (Iraq)

From April 2023, elbarlament is looking for

a Content Manager (32 hours/week)

based in Iraq

Initially until February 2025

Job Description:

Elbarlament is a peacebuilding and democracy support organisation, with a special focus on empowering women and youth, promoting culture and protecting the environment. We follow a unique approach that integrates conflict sensitivity, cultural awareness and intersectionality. Elbarlament cooperates with parliaments, governments, civil society actors and international institutions, implementing projects and delivering consulting services. Our international and multilingual team is based in Berlin, Cologne and Erbil (Iraq). More information about our projects can be found on our website: https://elbarlament.org/projects/

The content manager will coordinate and prepare various publications/articles and visual content in our new project in Iraq.

The tasks of the content manager include:

- Planning, implementation and post processing of the publications/articles/reports/infographics for an online platform; under consideration of following criteria and tasks:
  - Conflict-sensitive selection and publication of the materials
  - Collected and to-be-published content shall be critically analysed
  - Examination of selected content from other organisations
- Writing and editing various types of content including platform, website, app, social media, newsletter or any other types of related content
- Supporting the website editors in processing content through unifying it in form and language for the website
- Responsible for releasing of any post, after identification and blocking of critical content on the online platform and related social media channels
- Building a database of organisations and contacts relevant to the project

- Maintaining relations with relevant stakeholders in the field of democracy support, peacebuilding and cultural work in Iraq, especially in the field of content management
- Planning, implementation and post processing of different videos and visual content
- Planning, implementation and post processing of statistics and data through graphics, etc.
- Working closely together and supporting the web editor with content production for social media channels

What we offer you:

- A competitive remuneration
- A diverse and dynamic team
- Active participation in interesting and innovative projects
- The opportunity to actively shape work processes at elbarlament
- Flexible working hours and remote working options (after consultation with the management)

Requirements:

- University degree (bachelor or comparable degree), preferably in journalism, social sciences or humanities,
- Proven theoretical and practical knowledge about the pillars of civic education
- Proven expertise in content management, especially in planning, implementation and post processing of the publications/articles
- Experience in social media management
- Knowledge of Photoshop, Canvas or any relevant designing software
- Excellent and professional writing command of standard Arabic (Fusha)
- Excellent communication skills in English and Arabic
- Work experience in an international and multi-stakeholder project
- Gender and conflict sensitivity
- Very good knowledge of the Iraqi political and social context
- Availability to travel within Iraq

Selection procedure:

Please send us your letter of motivation and your CV in one file (pdf) electronically by **17 March 2023** to recruitment@elbarlament.org. We are screening the incoming applications on a rolling basis.

Indicate in the E-Mail header following: Application as content manager. If you have questions concerning the application or technical matters, please get in contact with Mr. Salomo (salomo@elbarlament.org).

Applicants should be available for an interview between 20 and 24 March. The interviews will be held virtually. The expected starting date is 1 April or 1 May 2023.

Please do not send your documents by post. Only applications sent electronically to the abovementioned email address can be considered. Due to the expected high number of applications, we will only contact those candidates who are invited for an interview.